

Marge Hembree

Administration & Project Support Specialist

As an Administration and Project Support Specialist at Gresham, Marge assists with projects across the firm encompassing administration, information audit and Client Service project support.

Marge joined Gresham in 2014. Her role involves creation of client contracts, amendments and joinders; creation of client estate planning binders; assisting in reviewing/proofing various materials sent to clients; invoice coding; creation and management of client portals.

Prior to Gresham, Marge worked at the law firm of Schiff Hardin as an Administrative Assistant to their Estate Planning group.

Outside of work, Marge enjoys stargazing, bird watching, spending time with grandsons, and exploring Illinois State Parks. In her spare time, Marge enjoys writing children's books (although nothing published yet!).

